



Applicant Toolkit

A guide to grant funding applications

APPLICATION PROCESS

1

Eligibility

Check eligibility of project and organisation in order to apply.

2

Apply

Applicant to complete application through the online portal.

3

Due diligence

Foundation team to review all grant applications against set criteria.

4

Trustee approval

Trustees to perform grant-making decisions.

5

Acceptance

Successful applicants to accept grant terms and conditions.

6

Grants awarded

Trustees to award grant funds.

7

Project delivery

Applicant to deliver grant project activity.

8

Completion

Applicant to compile a Project Completion Report for Trustees through the online portal.

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1. ELIGIBILITY

Interested parties are required to check eligibility against the following questions ahead of being able to apply.

- Is the organisation that is applying for funds based in the UK?
- Has the organisation been operating for over a year and can supply most recent annual financial accounts, the organisation's governing document and number as part of the application process?
- Is the organisation applying for funds that is not the responsibility of another organisation or statutory authority?
- Is the organisation applying for funds for a project that has not started?
- Is the organisation applying to fund a new project and not supplementary funding as a result of inflationary or other increases?
- Is the project located within Northern Powergrid's geographical areas of North East of England, Yorkshire or northern Lincolnshire?
- Is the project related to the charity's priorities of community resilience?

If eligibility the interested party will be asked to register for an online Northern Powergrid Foundation account and then to log in ahead of applying. Fully the on screen instructions to perform these steps.

Timeframe

It takes a few minutes to complete.
Answer will appear on screen once submitted.

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2. APPLY

Summary

Northern Powergrid Foundation is an independent charity established in 2022 to support communities across the North East, Yorkshire and northern Lincolnshire to build community resilience, tackle fuel poverty and develop net zero networks.



Community Resilience



Fuel Poverty



Net Zero Networks

Initially funded by a donation from Northern Powergrid, the electricity distribution network operator for the North East, Yorkshire and northern Lincolnshire, the Foundation has enduring plans to deliver sustained support to its communities as the energy landscape rapidly evolves.

APPLICATION TIPS

1

Research Northern Powergrid Foundation

Consider how your project fits the Foundation's priorities and complies against the Grant-Making Policy and apply for funds that the Foundation are in support of.

2

Reach out to successful applicants

Review the website material on previously successful projects and consider making contact with their leadership team to learn more.

3

Provide insights

Write concisely and make your pitch stand out by including information about your organisation, the community served and how the community will benefit from the project.

4

Use multiple eyes

Ask several people to review your application before submitting to catch errors and to ensure your applications meets the grant guidelines.

5

Attach requested documents

Company documentation and itemised and in date quotations to be added to application.

Timeframe

It takes time to develop a promising application and then prepare it online.

Funding round are normally open six weeks.

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2. APPLY

Community Resilience



The Foundation has supported community resilience projects with funding for generators, solar panels and energy storage batteries.

Generators, solar panels and energy storage batteries come with their pros and cons and one solution may be more in favour of a community than another. Build your project with the best solution for your community's resilience problem(s).

Trustees can provide up to £20,000, so consider ways to maximise your grant application.

Don't forget to request funds for all aspects of the project, such as the assets, security and storage. Remember to add all quotes to the application.

KEY QUESTIONS

1

What is your vision?

i.e. who is it for, what is the long term outlook (500 character limit)

2

What is the purpose?

Include information on how the project may support the community in line with the Foundation's priority areas (resilience, fuel poverty and net zero networks).

3

How will the local community benefit?

Include information on the community demographics and how the community will benefit at a local and macro level.

4

What will the grant be funding?

Include high level and then itemised view on all items the funds will be used for.

Timeframe

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ONLINE APPLICATION

THE NORTHERN POWERGRID FOUNDATION
Application for a Grant

Step 1 Step 2 Step 3 Step 4 Step 5

Name of organisation*
Company number (if applicable)
Charity number (if applicable)
Project address*
Postcode*
Your name*
Your job title*
Your telephone number*
Your email address*
Can you be available for any Application follow-up questions? *
What is your preferred method of contact with the Foundation? *

Save as Draft Next Step

STEP 1

THE NORTHERN POWERGRID FOUNDATION
Application for a Grant

Step 1 Step 2 Step 3 Step 4 Step 5

What is your vision of the Project? *
What is the purpose of the Project? *
How will the local community benefit from the project? *
What physical equipment and/or services will the project install or implement? *
Anticipated project build duration? *

Save as Draft Prev Step Next Step

STEP 2

THE NORTHERN POWERGRID FOUNDATION
Application for a Grant

Step 1 Step 2 Step 3 Step 4

What is the total cost of the Project? (including VAT if applicable) *
How much funding are you requesting from the Foundation that you have itemised quotes for? (including VAT if applicable) *
Have you applied or received funding for this Project elsewhere in the last 12 months? *
Will any of the funding be used to meet your organisation's core operational costs? *
If yes, how much? *

In line with the Grant-Making Policy, which charitable purpose(s) does this project seek to support (please tick)

STEP 3

THE NORTHERN POWERGRID FOUNDATION
Application for a Grant

Step 1 Step 2 Step 3 Step 4 Step 5

Does your organisation have adequate insurance and permission in place to enable the Project to be carried out in a safe and manner (this includes having insurance in place to cover the health and safety of anyone involved in the Project)? *
Will your organisation permit Trustees to visit your organisation or the Project for the purpose of monitoring the use of the Grant note: this will not be necessary in all cases? *
Is the Project endorsed by your local MP or councillor? *
Does your organisation agree to acknowledge the Northern Powergrid Foundation and the Grant in any publicity material relating to the Project? *
Does your organisation agree to submit a report or reports demonstrating what progress has been made on the Project? *

Save as Draft Prev Step Next

STEP 4

THE NORTHERN POWERGRID FOUNDATION
Application for a Grant

Step 1 Step 2 Step 3 Step 4 Step 5

Please attach the following documents to your application...

For charitable organisations, please attach the following:

- A copy of your organisation's bank transfer accounts
- A complete, up-to-date copy of your organisation's governing document
- Itemised quotes totaling the value of the grant requested
- If applicable, endorsement by your local MP or councillor

For non-charitable organisations, please attach the following:

- A copy of your organisation's most recent accounts
- Evidence that your organisation has a bank account
- Itemised quotes totaling the value of the grant requested
- If applicable, endorsement by your local MP or councillor

Attach File *

Where did you hear about the Northern Powergrid Foundation? *

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STEP 5

Welcome Miss Anne Haswell

Dashboard

Recent Applications Draft Archived

Application Id	Name of organisation
M00000718	

DASHBOARD

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3. DUE DILIGENCE AND 4. TRUSTEE APPROVAL

Due diligence of all applications received within the grant application window is performed in stages.

Stage 1

- Applications that are submitted without the mandatory documentation are sifted out

Stage 2

- Applications that go against the Grant-Making Policy are sifted out.

Stage 3

- Project and organisation viability are assessed.

Stage 4

- Applications are then ranked based on funding need, considering location, history, funds, project impact and other.

Recommendations to approve and reject are shared with the Board of Trustees to perform grant making decisions.

Timeframe

It takes the Foundation team several weeks to assess all applications received in the round

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5. ACCEPTANCE

- Within a week of the Board of Trustees performing their grant making decisions applicants will know the outcome of their application. *Please note that the Board of Trustees decisions are final.*
- Applicants will be informed through the grant application portal.
- Should applicants be successful they will be requested to accept grant terms and conditions ahead of funds being issued.
- Successful applicants should read and understand all the terms and conditions ahead of signing and sending back to the Foundation.
- If the project was funded for resilience purposes it is expected that the site opens as a hub to keep the community safe, warm and light during times of power interruptions.
- If applicable, the applicant will have six to nine months to secure the required funding to complete the project.

Timeframe

Dependent on the applicants time to accept the grant terms.

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6. GRANTS AWARDED 7. PROJECT DELIVERY 8. COMPLETION

- Within a month of the Foundation receiving the grant terms funds will be released.
- The applicant are to deliver the project as per their grant terms and conditions.
- The project is expected to have started within nine months from the date of grant.
- Any changes or delays are to be shared with the Foundation.
- The Project Completion Report, to be completed online via the application portal, must be submitted within three months of the completion of the work funded by the Foundation. This report will show how funds have been spent, evaluating where the work has been successful and identifying lessons that can be learnt.
- Feel free to tell others about your Northern Powergrid Foundation funded project. Tag the Foundation in social media posts, press releases and annual accounts.

Timeframe

Dependent on the project deliverables, but anticipate it to be nine months.

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